

Collin County Going the **Extra Mile (GEM)** Recognition Form

Honoree's Name: Vada Caffery

Honoree's Job Title: Administrative Secretary

Department: Healthcare Services

Years of Service with the County: 1 year, 7 months

Why the Honoree is receiving a GEM Award including dates:

During one week in the month of January, our department had an unprecedented number of overlapping financial (7 contracts) and onsite program audits (2 contracts). In preparation for the onsite visit of the Texas Department of State Health Services auditors, our team spent several weeks compiling and preparing over two dozen binders containing supporting documentation. Annette was instrumental in organizing and assembling the needed paperwork for the auditors to review. As our deadline of the state's visits approached, Annette took the initiative to work longer hours, even coming in on a Saturday and Sunday to support the administrative team in a final push to have everything ready. With Annette's support, we successfully met our deadline and her contribution helped our Immunizations Program receive an exceptional audit review. Because of her willingness to put her department's needs first and foremost, we feel she is deserving of recognition.

Approved by elected official or department head on the 28 day of February , 2017

Candy Blair, HCA
Signature of Elected Official
or Department Head

Candy Blair
Printed Name